

Petite Lakes Highwood Association
Meeting Minutes from 7/12/2023

- 1) Meeting called to order at 6:40pm
- 2) Officers present: Sam Terranova, Bob Leavitt, Joe Kozlowski, Shannon Turk, Amanda Wood, Lauren Hart, Dakota Schneider
- 3) Officers absent: none
- 4) Acceptance of minutes: Shannon accepts, Sam seconded
- 5) Acceptance of agenda: Amanda accepts, Jo\ seconded
- 6) Public Comments: Matt and Amada Loar present for meeting - Made the suggestion that the lights down by the park should stay on longer for safety purposes.
 - a) Bob made them aware that we have been red tagged by the County, and said there have been several complaints about the lights.
 - i) Sam asked if the lights have been checked with a light monitor
 - ii) Bob said at this time it is just complaint driven
 - iii) Bob said there are plans that can show how much light is being thrown off from the fixtures (photometric report)
 - 1) Sam knows a company that can do the photometric report
 - 2) Sam suggested possibly putting shields on the fixtures
 - 3) Joe suggested just leaving the middle one on later.
 - iv) PLAN OF ACTION REGARDING THE PARK LIGHTS
 - 1) Get photometric report
 - 2) Get Specs of light fixtures
 - 3) Measure poles and lights
 - 4) Lights are currently on from 8:15- 9:15pm, by-laws state 10:30pm
 - b) Matt Loar asked about the North Pier - discussed cutting off the "L" part of the pier.
 - c) Amanda Loar asked about their corner easement and how it is always getting damaged by tires
 - i) Suggested bringing up the idea of redoing that corner to Jim Jorgenson
- 7) Correspondence:
 - a) Lauren and Sam received a message from Joe Prindle, wondering if he could use the neighborhood piers for a 30 hour fishing challenge he is doing to raise money for Veteran suicide awareness on August 19, 2023 - Everyone agreed it was a great idea - Matt and Amanda Loar would like to coincide the catfish classic and said they still have the cash reward from the last couple of years and would like to donate the funds to Joe's fundraiser.
 - b) Bob received the non-profit registration from the state
 - c) Amanda received the bill from ILM (the company that does the weed abatement. The total was \$2125.00
 - d) Association Electric is now through MC2
- 8) President's report:

- a) Thanked everyone for attending
- 9) Treasurer's Report:
- a) Signed and delivered lien - Mike Sedlaukas
 - b) 8 homeowners are still unpaid - 3 homes have been purchased within the last two years
 - c) Amanda asked for food receipts from the beach cleanup
 - d) Joe asked for a blank check and said he needs more keys made for the boat launch
 - i) Bob said he is authorized to have more keys made and said he can go have them made.
 - e) Account Balances:
 - i) Checking: \$55,969.31
 - ii) Savings: \$20,468.73
- 10) Other Reports:
- a) Joe: Joe gave the board an updated pier rental agreement and said he wanted to change it due to the fact that there have been some complaints in regards to pier assignment, spacing issues, ect.
 - i) He would like to be able to reassign boats so we can open up more spaces.
 - ii) People requesting spaces need to fill out proper paperwork
 - iii) Joe would like to vote and have the new pier agreement passed so we can move boats into different spots next year
 - iv) Discussed using new agreement for 2024
 - (1) Amanda suggested putting the assigned pier # on the top of the agreement
 - v) Motion to accept pier agreement
 - (1) Sam and Amanda accept motion
 - (2) Lauren and Shannon seconded
 - b) Joe has been in contact with the new renter (Kyle Davis) in Robin Arne's house twice to ask him to move his boat (he had it docked in other people's pier slips)
 - i) Robin also asked Joe about it, Joe told him to tell his renter to not park his boat down there.
 - ii) Mr. Davis also came to Joe's house and inquired about a slip - Joe explained that homeowners take priority and there is currently a waitlist - Mr. Davis also asked about getting a launch key, but he did not want to fill out the paperwork
 - c) Joe said Toni found a key in the launch - it was key #16 (belonging to the Gallucci's)
 - d) Shannon
 - i) Shannon mentioned the increase in young kids driving golf carts and dirt bikes through the neighborhood - Discussed putting a notice up on

facebook reminding people to make sure their kids are being careful and not speeding through the neighborhood.

11) Continuing business

- Updating by-laws/addressing short term rentals - no updates from Barb
- LED Flood lights at the park (when the weather allows) - having photometric report done
- Quotes for the basketball court/boat ramp
- Third party accountant to perform audit
- North park pier replacement
- Gazebo for the main park
- Re-wording the boat slip agreements to include that the board reserves the right to reassign pier slips - Joe presented an updated agreement at tonight's meeting
- Quickbooks key code for the new computer - Everything has been transferred.
- Seeing a lawyer about obtaining the articles of incorporation for and the IRS site.

12) New Business

- a) Neighborhood Garage Sale - discussed doing it on Sept.9th - Joe will check into if any permits are required
- b) Discussed date for the annual meeting - September 16, 2023

13) Clean Up

14) Next Meeting: 8\16\2023 @6:30pm - Docker's north

15) Meeting adjourned: 9:02pm

Notes submitted by Lauren Hart, secretary